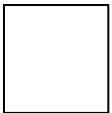




Society of Local Authority Chief Executives and Senior Managers



EXECUTIVE MINUTES

Venue: **Carrickfergus Borough Council
Marina Conference Room**

Date: **Friday 17 September 2010**

POSITION	PRESENT	APOLOGY
CHAIR	David McCammick	
VICE CHAIR	Ashley Boreland	
SECRETARY	Liam Hannaway	
TREASURER	Valerie Watts	
PAST CHAIR		Trevor Polley

IN ATTENDANCE		
SOLACE EXECUTIVE OFFICER	Christine Horner	

NO.	ITEM	ACTION
1.0	APOLOGIES Trevor Polley	
2.0	PRESENTATIONS / Discussions	
2.1	None	
3.0	MINUTES	
3.1	The Minutes of the previous meeting on Friday 18 June were agreed as a true reflection of the meeting by Ashley Boreland and seconded by Liam Flanagin.	
3.2	Matters Arising No Matters arising.	

4.0 CHAIR'S BUSINESS	
4.1 None Arising	
5.0 PRIORITY ISSUES	
<p>5.1 Working Groups</p> <p>The working groups are continuing to take forward the work as outlined at the Branch meeting. Ashley Boreland noted that the Customer Facing group could do with some assistance David McCammick offered the assistance of Catherine McFarland. This was accepted.</p>	
6.0 CORPORATE PARTNERS	
<p>6.1 The Policy Officer presented her paper on the Corporate Partner arrangements. Members noted the issue of generating income. Ashley Boreland commented that he would be happy to look at social networking options in partnerships.</p>	
7.0 PROPOSALS FOR PRESENTATIONS FOR BRANCH MEETINGS	
<p>7.1 The Policy Officer noted that the branch had requested TAG to give a presentation to the branch on NIEA Waste Issues, however they sought confirmation of this. It was agreed that TAG should give a presentation in October</p>	
8.0 SOLACE Conference & Events	
<p>8.1</p> <p>Local Government Awards 2010</p> <p>It was noted that the Branch had agreed to support the awards every year rather than bi annually. The Policy Officer noted that there had been a proposal to expand the criterion for the Solace award to include partnerships with others rather than just local councils. Members asked for a paper to be prepared and presented to Branch in October.</p>	
9.0 CORRESPONDENCE FOR ACTION	
<p>9.1</p> <p>Request to partner LGSC in half day conference with participation network</p> <p>Further information on Participation Network was noted and it was agreed that provided it did not generate a lot of work for the Branch they would agree to partner, but asked that it be brought back to Branch for approval.</p>	
<p>9.2</p> <p>Regional Infrastructure Programme</p> <p>Liam Hannaway agreed to look at this programme on behalf of the branch.</p>	

9.3	NI Wildfire Seminar 20 October 2010	CH to forward papers
	It was agreed that Tom McCall will attend on behalf of the branch.	
9.4	DOE visit to NI by Marilyn Little New Zeland department of Internal Affairs.	CH to draft letter of acceptance
	It was agreed that the Solace Executive Committee will host and attend the working lunch meeting on 9 November 2010 in Goodwood House.	
9.5	Joint Solace NILGA response to DRD Roads Transferring Functions	CH to notify NILGA
	Members agreed the draft.	
9.6	Local Government Pay	
	Noted	
10.0	CORRESPONDENCE FOR INFORMATION	
10.1	Community Relations Equality and Diversity in Education	
	Noted	
11.0	ANY OTHER BUSINESS	
11.1	Councillors Handbook	CH to notify both parties
	The Policy officer noted that John Adams has requested assistance from a Chief Executive with the updating of the Councillors Handbook. Members nominated John Dempsey to give assistance with this.	
12.0	DATE OF NEXT MEETING	

15th October 2010 @ 11.00am
Banbridge District Council
Civic Buildings
Downshire Road
Banbridge