



**Society of Local Authority Chief Executives
and Senior Managers - Northern Ireland Branch**

MINUTES of SOLACE EXECUTIVE MEETING

Venue **Dungannon District Council**

Date & Time **Friday 16 October 2009 at 11.00 am**

<i>POSITION</i>	<i>PRESENT</i>	<i>APOLOGIES</i>
<i>CHAIRMAN</i>	<i>Trevor Polley</i>	
<i>SECRETARY</i>	<i>Liam Hannaway</i>	
<i>VICE CHAIR</i>	<i>David McCammick</i>	
<i>TREASURER</i>		<i>Ashley Boreland</i>
<i>VICE SECRETARY</i>		<i>Liam Flanigan</i>
<i>AUDITOR</i>		<i>Rodney Connor</i>
<i>PAST CHAIRMAN</i>	<i>Philip Faithful</i>	

IN ATTENDANCE		
<i>LGSC</i>	<i>Diana Stewart</i>	

1. APOLOGIES

1.1 As above.

2 Minutes

The Minutes of the October SOLACE meeting were not available. The Minutes of the Executive meeting held on 13 May 2009 were agreed.

3. PRIORITY ISSUES

3.1 PriceWaterhouseCoopers Report

The preparation for the seminar to be held on 28 October 2009 is underway at Craigavon. It was agreed to invite ALGFO and Change Management Officers. It was also agreed to inform the DOE and PWC of the seminar to ascertain if they wished to attend.

LH to liaise with Christine on Staff Commission also LH to invite ALGFO, DOE & PWC

3.2 Accounts

The Accounts were noted.

3.3 LG JNF

Diana Stewart updated the members on the two key issues raised at the above:-

1) Severance Scheme:

There was general agreement on this scheme with two issues still for resolution ie NILGOSC Agreement and continuity of service for Civil Service staff. Payment of Severance will not be until after Vesting Day in May 2011.

2) Filling of Posts

Legal opinion is being sought in relation to senior posts. Issues in relation this must be resolved by 25 November 2009.

AS Associates had been appointed to prepare the Job Description and Specification.

A project plan is also being prepared for the recruitment exercise.

3.4 SOLACE Conference

It was agreed to proceed with the Conference on 10-11 December 2009 in conjunction with the LGSC. It was also agreed that Liam Hannaway would consult with the Corporate Partners regarding their input to the conference.

DStewart & LH to make arrangements regarding the involvement of the Corporate Partners

3.5 Annual General Meeting

It was agreed to hold the SOLACE(NI) AGM on the morning of 11 December 2009.

4. CORRESPONDENCE

4.1 Letter from LGEM

It was agreed that while SOLACE and Council wish to support the PHA in this difficult time, it was prudent for Council to await the resolution of the trade union negotiations and training programme before confirming outright support

4.2 Email regarding NIO Working Group

Philip Faithful agreed to sit on the DPP/CSP Partnership subgroup

5. DATE OF NEXT MEETING

5.1 It was agreed that the next meeting would be held on Friday 20 November 2009 in Banbridge

DRAFT