



Society of Local Authority Chief Executives and Senior Managers

EXECUTIVE MINUTES

Venue: **Slieve Donard Hotel Newcastle**

Date: **Friday 19 February 2010**

POSITION	PRESENT	APOLOGY
CHAIR	David McCammick	
VICE CHAIR	Ashley Boreland	
SECRETARY	Liam Hannaway	
TREASURER		Valerie Watts
ASSISTANT SECRETARY	Liam Flanigan	
AUDITOR		John Briggs
PAST CHAIR	Trevor Polley	

IN ATTENDANCE		
SOLACE EXECUTIVE OFFICER	Christine Horner	

NO.	ITEM	ACTION
1.0	APOLOGIES	
	As above	
2.0	PRESENTATIONS	
2.1	None	
3.0	MINUTES	
3.1	Minutes of the Executive Committee meeting on Friday 15 January 2010	
	The minutes of the Executive Committee on Friday 19 January 2010 were proposed to be adopted as an accurate reflection of the meeting by Liam Hannaway and seconded by Liam Flanigan.	
3.2	Matters Arising (Action Sheet)	
	No matters arising	
4.0	CHAIR'S BUSINESS	
4.1	Portfolio Holders	E.O. to progress
	Members noted the current draft of portfolio holders and requested that the E.O. refine it to reflect the previous six departments of DOE DFP Dept Education, DETI, DHSSPS, DARD, NIO and a separate section to catch others.	
4.2	Branch Business Plan and Evaluation	
	It was suggested that acting as policy advocates for local government should be included in the new plan, the E.O. will refine the draft for the next meeting.	
5.0	PRIORITY ISSUES	
5.1	Voluntary RTMT	
	No further developments	
5.2		Exec. Comm and lead branch members
	After wide discussion members agreed a summary of the collaboration document and that a refined Magherafelt document will be attached as an annex to the Executive Summary. The Executive Committee put on record their appreciation of the work undertaken on the Collaboration Paper by the change managers, NILGA and other contributors.	
6.0	CORPORATE PARTNERS	
6.1		E.O. to establish dates
	It was proposed and agreed that the E.O. will establish dates with the corporate partners for meetings with branch members or Executive Committee.	
6.1.2		
	The E.O. noted that Sopra have expressed an interest in becoming a partner with the NI branch as they are also setting up a partnership with the Scotland Branch.	

7.0	PROPOSALS FOR PRESENTATIONS FOR BRANCH MEETINGS	
7.1	Executive Committee members agreed to the presentation from Forrest Service at 12.30 on 5 March but there will be insufficient time for two speakers E.O. to ask Building Control to postpone until April or May.	E.O. to reschedule Building Control presentation
8.0	SOLACE Conference & Events	
8.1	Diary of Events for 2010 To be considered at a future meeting of the Executive.	
8.2	Joint events with CEX Forum Proposals to be presented to the next Executive Committee for consideration.	
8.3	Gender Steering Group Womens Event Members agreed to endorse the event on 12 March with the agreed speakers.	
9.0	CORRESPONDENCE FOR ACTION	
9.1	The Draft Local Govt (Indemnities for members and Officers) Order 2010 To be placed on the agenda for the February branch meeting.	
9.2	Letter Dated 15 February regarding proposed meeting with DOE Noted	
9.3	Letter from Speers Charters DOE on Management framework for the Local Government Reform Noted	
9.4	Memo from Trevor Polley seeking clarification on the Chair of Finance and Estates sub committee. Noted	
10.0	CORRESPONDENCE FOR INFORMATION	
10.1	None	
11.0	ANY OTHER BUSINESS There was no other business.	
12.0	DATE OF NEXT MEETING Friday 19 March 2010 Ballymena Borough Council 80 Galgorm Road Ballymena	