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**Society of Local Authority Chief Executives
and Senior Managers
Northern Ireland Branch**

BRANCH MINUTES

Venue **Strabane District Council Offices
47 Derry Road
Strabane
BT82 8DY**

Date & Time **Friday 7 May 2010 at 10.00am**





POSITION	PRESENT	APOLOGY
<i>CHAIR</i>	<i>David McCammick</i>	
<i>SECRETARY</i>	<i>Liam Hannaway</i>	
<i>VICE CHAIR</i>	<i>Ashley Boreland</i>	
<i>TREASURER</i>		<i>Valerie Watts</i>
<i>VICE SECRETARY</i>	<i>Liam Flanigan</i>	
<i>AUDITOR</i>	<i>John Briggs</i>	
<i>PAST CHAIR</i>		<i>Trevor Polley</i>
	<i>John Quinn</i>	<i>Mick McGuckin MBE</i>
	<i>John Dempsey</i>	<i>Michael Docherty</i>
	<i>Brendan Hegarty</i>	<i>Eddie Curtis</i>
	<i>Robert Gilmore OBE</i>	<i>Adrian Kerr MBE</i>
	<i>John Dumigan</i>	<i>John McGrillen</i>
	<i>Roger Wilson</i>	<i>Richard Lewis</i>
	<i>Alan Burke</i>	<i>Tom McCall</i>
	<i>Geraldine McGahey</i>	<i>Jacqui Dixon</i>
		<i>Eamon McCotter</i>
	<i>Danny McSorley</i>	<i>Gerry Millar</i>
	<i>Nora Winder</i>	<i>Alan Cardwell</i>
	<i>Kevin Heaney</i>	
	<i>Philip Faithfull</i>	<i>Peter McNaney</i>
		<i>Edward Patterson</i>
		<i>Anne Donaghy</i>

IN ATTENDANCE		
<i>DOE</i>	<i>John Price</i>	
<i>SOLACE Policy Officer</i>	<i>Christine Horner</i>	
<i>Carecall</i>	<i>John Conaghan and Theresa Cullen</i>	
<i>LED Forum</i>	<i>Derek McCallan and Shirley McCay</i>	

1. APOLOGIES

1.1 As above.

2 RPA

2.1 Update on Legislative Timetable

John Price gave an update: The Minister has had a number of meetings with the other parties, he intends to put a paper before the Executive on 27 May. One position is to delay the reform until 2015 and go ahead with the transfer of functions, planning and community planning. The Minister is keen to move forward with the efficiencies and collaboration. At this stage still working towards eleven councils.

2.1.1 Members discussed the desirability of putting together three working groups who can meet with John Price and Wesley Shannon to take the work on collaboration forward. It was agreed that the groups will have a co-ordinator and other branch members. If anyone wishes to be involved in one of the groups, they can contact the co-ordinator.

1. Establishment of a Regional Governance Group - will be co-ordinated by Ashley Boreland with Geraldine McGahey and Ciaran Quigley.
2. Efficiency and Collaboration Group – Co-ordinator Danny McSorley with Roger Wilson, a representative from NILGA, Gerry Millar, John McLaughlin Trevor Polley and John Dumigan
3. Transferring Services with a focus on planning will be incorporated into the existing transferring of functions working group which Peter McNaney leads.

DOE confirmed that they are happy to put staff into the groups and NILGA also offered to assist. It was also noted that Dessi Mitchell and Wavell Moore are available.

Members discussed the mechanisms for governance and considered that electronic means and Executive Committee should

LH and CH to circulate information on 3 groups



be used to communicate and agree issues. It was noted that the branch meeting on 4 June can be used as a forum to discuss issues and if a special meeting is needed it can be easily arranged. The importance of bringing the elected members along with the process and keeping them involved was discussed. Nora Winder will circulate the Agenda for the joint officers meeting on Friday 14th at 2.00pm in the NILGA offices.

2.1.2 Update on LGRJF (Secretariat)

Written update to members

2.2 SLB Update

Discussed above

2.2.1 RTCG Update – None

2.2.2 PDP A – No Update

2.2.3 PDP B – No Update

2.2.4 PDP C – No Update

3. Presentations / Discussions

3.1 Presentation by Derek McCallon and Shirley McCay LED Forum 12.00

3.2 Carecall John Conaghan and Theresa Cullen 12.30

4. MINUTES

4.1 Minutes of branch meeting on Friday 9 April 2010

The minutes of the branch meeting on Friday 9 April 2010 were proposed to be approved, Philip Faithfull and seconded by Ashley Boreland

**4.2 Matters Arising – Action Sheet
No matters arising**

**4.3 Minutes of Executive Meeting
No Executive Meeting in April**

5. CHAIRMAN’S BUSINESS

5.1 None

6. PRIORITY ISSUES

6.1 Collaboration and Efficiencies draft SLB Paper

Members discussed Annex D that was prepared by Danny McSorley and others and agreed to formally adopt it and formally thank Danny for the work that he had put into it.

6.2 A further paper will emerge in the coming months.

CH to ensure circular with Portfolio holders is circulated

7.	NILGA	
7.1	The joint meeting between Solace and NILGA Executive will take place on Friday 14 th May 2010. This will provide an opportunity for a general discussion with members on the steps that Solace propose to take on the RPA work.	CH to note date of meeting
7.2	Fly Tipping The minute and bullet points from Karen Smyth were circulated. Members discussed the merits of the data collection options. Before Solace make a decision it was agreed that the Executive Committee would like to hear more about the options and difficulties with flycapture form Karen Smyth at the meeting on 21 st May.	CH to arrange for Karen to attend Exec meeting 21st
7.2.1	Brendan Hegarty highlighted the NIEA Financial provisions relating to landfill and the costs and liabilities which in effect give power to the department to have the final say on where the responsibility lies. It was agreed to note this and bring it to the Executive Committee for further consideration.	CH to note for Executive Agenda
8.	CORPORATE PARTNERS	
8.1	The invitation has issued from PWC to the event on 20 th May 2010. The new agreement with PWC will follow the same as last year. No information is yet available from Consilium.	CH to monitor
8.2	The Vice Chair confirmed that a very useful meeting had taken place with representatives from SOPRA who indicated they may be interested in becoming Solace partners. To date no further communication has taken place.	
9.	SOLACE CONFERENCES & EVENTS	
9.1	The joint event with CEX Forum took place on Thursday 29 April in the Linen Green Dungannon 'Creating Cohesive Communities' 16 delegates 8 from central and 8 from local government attended. The event was very successful in terms of networking and content. The next event will be the PWC hosted recruitment event on 24 June 2010.	
9.2	Chief Executive Workshops with Solace Enterprises Robert Gilmore presented a proposal from Solace Enterprises for Chief Executives Workshops. It was agreed that one workshop in June with the next to follow in September would be appropriate.	R Gilmore to arrange with LGSC
10.	CORRESPONDENCE FOR INFORMATION	
10.1	The Planning (Management of Waste from extractive Industries) regulations (Northern Ireland) 2010	
10.2	It was agreed that this should go to TAG for a view. Letter from Permanent Secretary DSD Enclosing the Corporate and Business Plan 2010 – 2011.	



Noted

10.3 Departmental Response to Comments on the Local Government Pension Scheme 85 Year rule.

Noted Alace may have a view

10.4

NILGA Urban Regeneration and Community Development Policy Framework Seminar

Noted. Nora Winder confirmed that DSD are moving forward and they are preparing events. It is an important event as local government will receive this function on 2011

10.5 Letter to Minister Seeking meeting re Planning Service cuts

Noted

10.6 Letter from NIAO re consultation study for improving economy, efficiency and effectiveness (Absenteeism in Northern Ireland Councils 2009 /10)

Noted

11. Correspondence for Action

11.1 Draft Local Government Pension Scheme (Amendment No2) Regulations (Northern Ireland) 2010.

Noted This will be informed by discussions in Alace and Solace any views to Christine Horner.

11.2 Controls on Ozone Depleting Substances Regulations (NI) 2010 and the Draft Ozone Depleting substances (Qualifications) Regulations (NI) 2010

Contact Environmental Health or CEHOG to inform response.

CH to note and Action

11.3 Draft Food Hygiene (Amendment) NO2 Regulations (NI) 2010

Noted

11.4 Request for Presentation on 3 September by Ann Godfrey Children's Services Planner.

Noted – Invite to the meeting on 3 September Tollymore

Send invitation

Send invitation

11.5 Request for presentation by NICVA on vital links programme.

Noted - Invite to July meeting in Newry

11.6 Request for Presentation for KDS systems / interactive Kiosks

Noted. It was agreed that this is for each council.

Confirm with KDS

11.7 Letter from Environment Committee Seeking Views on Local Government (Finance) (Bill)

Seek urgent response from ALGFO

CH to seek response from ALGFO



- 11.8 **Draft Roads (Function of District Councils) Bill consultation**
This is subject to a working group any views should be fed back to Mick McGuckin by 1st June.
- 11.9 **Letter from President of NILGA seeking event at the beginning of June.**
Noted
- 11.10 **Health Impact assessment of Cardiovascular Framework for NI branch Nominee**
Anne Donaghy or Barny Heywood substitute

CH to inform all parties

Communication Slot

The Chairman mentioned the cross border forum and the Models for Leisure and asked that the information be forwarded to the Leisure staff to note.

13 AOB

- 13.1 Geraldine McGahey mentioned the Fire Services Order members discussed how this may dilute the entertainments licences. It was agreed that John Briggs and Geraldine McGahey circulate the key points to all Chief Executives.

JB and GMcG to circulate key points to all CEX's

14. DATE OF NEXT BRANCH MEETING

Friday, 4 June 2010
Omagh District Council
The Grange Mountjoy Road
Omagh