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**Society of Local Authority Chief Executives
and Senior Managers
Northern Ireland Branch**

BRANCH MINUTES

Venue **Antrim Borough Council Offices
50 Stiles Way
Antrim**

Date & Time **Friday 4 June 2010 at 10.00am**





POSITION	PRESENT	APOLOGY
<i>CHAIR</i>	<i>David McCammick</i>	
<i>SECRETARY</i>	<i>Liam Hannaway</i>	
<i>VICE CHAIR</i>	<i>Ashley Boreland</i>	
<i>TREASURER</i>		<i>Valerie Watts</i>
<i>VICE SECRETARY</i>	<i>Liam Flanigan</i>	
<i>AUDITOR</i>	<i>John Briggs</i>	
<i>PAST CHAIR</i>	<i>Trevor Polley</i>	
	<i>John Quinn</i>	
	<i>John Dempsey</i>	<i>Michael Docherty</i>
	<i>Brendan Hegarty</i>	<i>Eddie Curtis</i>
	<i>Robert Gilmore OBE</i>	<i>Heather Moore</i>
	<i>Richard Lewis</i>	<i>John McGrillen</i>
	<i>Roger Wilson</i>	<i>Linda McCullough</i>
	<i>Alan Burke</i>	<i>Michael Docherty</i>
	<i>Geraldine McGahey</i>	<i>Jacqui Dixon</i>
	<i>Alan Cardwell</i>	<i>Eamon McCotter</i>
	<i>Danny McSorley</i>	<i>Gerry Millar</i>
	<i>Nora Winder</i>	
	<i>Ciaran Quigley</i>	<i>John Dumigan</i>
	<i>Philip Faithfull</i>	
	<i>Tom McCall</i>	<i>Edward Patterson</i>
	<i>Anne Donaghy</i>	
	<i>Peter McNaney</i>	
	<i>Adrian Kerr MBE</i>	
	<i>Mick McGuckin MBE</i>	



IN ATTENDANCE		
DOE	None	
SOLACE Policy Officer	Christine Horner	
Building Control	Donal Rogan	
DOJ	David Hughes	
	Dan Mulholland	
Tascomi	Richard	
	Roisin	

1. APOLOGIES

1.1 As above.

2

2.1 DOE unavailable due to other Meeting Commitments

2.1.1 None

2.2 PDP A Update

None

2.2.1 PDP B Update

None

2.2.2 PDP C Update

None

3. Presentations / Discussions

3.1 Presentation by Donal Rogan Building Control 12.00

3.2 David Hughes and Dan Mulholland DOJ 12.20

3.3 Richard and Roisin From Tascomi 12.40

4. MINUTES

4.1 Minutes of branch meeting on Friday 7 May 2010

The minutes of the branch meeting on Friday 7 May 2010 were proposed to be approved, by Ashley Boreland and seconded by John Dempsey.

4.2 Matters Arising – Action Sheet

No matters arising

4.3 Minutes of Executive Meeting

The Minutes of the Executive Committee meeting on Friday 21 May 2010 were proposed to be approved by Liam Hannaway and seconded by Ashley Boreland.

4.4 Matters Arising

No matters arising

5. CHAIRMAN'S BUSINESS

5.1 The Branch nominated John Dempsey as a replacement for Rodney Connor on the NIJC.

CH to advise
John Adams

6. PRIORITY ISSUES

6.1 Governance Working Group

Ashley Boreland confirmed that he met with Ciaran Quigley, Helen Richmond, Nora Winder of NILGA on the overall purpose and the general principals on governance. A further meeting will take place next week to build on this.

6.2

Collaboration and Efficiencies Working Group

Danny McSorley confirmed that the draft terms of reference have been circulated to all Solace members for consideration. It is recognised that the structures are simple but there is a need for task and finish groups. The timeframe is tight to have the work completed by November this year. Branch members endorsed the terms of reference paper as the direction of travel. Branch members delegated authority to Danny McSorley to lead the work and to put task groups together with individuals who will carry out the work. Liam Flannigan agreed to assist with the procurement area but noted that other branch members need to be encouraged to assist. Elected member support would also be useful.

Transferring Functions Working Group

Peter McNaney confirmed that as this is not such a high priority a meeting date later in June.

7. NILGA

7.1 Joint Meeting 14 May 2010

The draft minutes of the meeting on 14 May were noted by members. NILGA are preparing a meeting on 16 June for members and Chief Executives to discuss the way forward. Members discussed the points for discussion at the joint meeting this afternoon at the Hilton Templepatrick. Peter Mc Naney confirmed that Belfast City Council are putting together a paper on how matters can be taken forward and he will share this with others.



- 7.2 Local Government Awards 2010**
 Members noted the Minutes from the Awards meeting on 24 May. Adrian Kerr confirmed that the Staff Commission have decided not to participate this year but to come back on board the following year. Solace members confirmed that they are content to participate and provide funds of £1000.00 in 2010.

8. CORPORATE PARTNERS

- 8.1** PWC – negotiations continuing on the agreement.
8.2 Consilium – negotiations continuing
8.3 Tascomi – it was hoped to have time to spend time with them today, however another opportunity will be sought.

CH to take forward with Sonia

9. SOLACE CONFERENCES & EVENTS

- 9.1 24 June Waterfront Plaza Senior Managers event with SOLACE and PWC.**

To date there are around 20 delegates, the Chairman encouraged members to send their senior staff along.

CH to continue to monitor

- 9.2 28 June Antrim Civic Centre SOLACE Enterprises Workshop with Andrew Coleman and Ian Lowry**

R Gilmore to arrange with LGSC

- 9.3 22 October 2010 Chairman’s Annual Dinner**

The Dinner will be held in the newly refurbished Old Courthouse Antrim.

CH to take forward with Chair and PA

- 9.4 Co-Operation Ireland / SOLACE joint workshop**

A workshop will be held on Wednesday 3 November 2010 in Belfast City Hall with CCMA colleagues. Members were asked to note this date in their Diary. One of the speakers will be Colm McCarthy

MMCG and LH to take forward

- 9.5 SOLACE NI Annual Conference**
 Members were asked to note that LGSC will have a conference on Wednesday 6 and Thursday 7 October 2010 in the Slieve Donard Resort and Spa. The Solace Executive Committee have decided to partner this event.

CH to take forward with LGSC

10. CORRESPONDENCE FOR INFORMATION

- 10.1** None

11. Correspondence / consultations for Action

- 11.1 E-mail from DARD seeking rural development specialist to apply to assist with training courses on rural proofing.**
 Noted



11.2	Financial Provisions for Waste Management Activities in NI – NIEA	CH to invite TAG along to July meeting
	<p>Financial implications have been highlighted to some councils for private landfill sites that were closed between the period 2002 to 2005. Members have been trying to get details of the consultation to no avail. Contact with Colin Millar of DOE confirmed that a consultation was carried out around December 2008 with finance officers and NILGA groups. However councils can find no record of full consultation. TAG are having a presentation from NIEA today. Members agreed that to clarify the position it would be useful to have a presentation from TAG in the July meeting.</p>	
11.3	Letter from Environment Committee seeking written views on High Hedges Bill by 2 July 2010.	CH to note
	<p>It was agreed that this will be dealt with at council level.</p>	
11.4	Letter from Committee from Health and Social Services and Public Safety seeking written views on the Sunbed Bill by 11 June 2010.	CH to note
	<p>Support CEHOG response.</p>	
11.5	Fire Safety in Premises Licensed by Councils for Entertainment Licensing.	
	<p>Branch are generally content</p>	
11.6	Obesity Prevention Strategic Framework	
	<p>Noted</p>	
11.7	Invitation from LED Forum for Solace Representative at Meeting on 14 June in Craigavon Civic Centre.	CH to advise forum
	<p>Liam Hannaway agreed to attend the meeting.</p>	
Communication Slot		
12.	Sustainable Development	D McC to attend meeting
	<p>A meeting with OFMDFM will be held next week, on the implementation plan and local governments role.</p>	
13 AOB		
13.1	<p>A meeting between Solace and Minister David Ford has been agreed for 7th July regarding partnerships, DPP and CSP's.</p>	
13.2	Consultation On Business Tenancies	
	<p>Noted</p>	
14.	DATE OF NEXT BRANCH MEETING	
	<p>Friday, 2 July 2010 Newry and Mourne City and District Council Monaghan Row Newry</p>	